

AMERICAN PLANNING ASSOCIATION MINNESOTA CHAPTER BOARD MEETING

Friday, November 18, 2011

1:00 – 3:00

Golden Valley City Hall, 7800 Golden Valley Road, Golden Valley, MN 55427

DRAFT AGENDA

Standing Agenda Items and Informational Items

1:00	Call to order, Introductions, and Quorum check	Bernard
1:02	Approval of Agenda	Bernard
1:05	Approval of Minutes from 7/15/11 and 9/30/11	Coleman
1:10	Information items – Clarification and discussion of written reports submitted by Board members	Bernard
1:15	Treasurer’s Report	Fulton
1:20	President’s report – including election ballot, holiday party	Bernard
1:30	2011 Conference Report	Birkeland, Gladhill

Items Requiring Discussion or Board Action Type of Action Requested (Background in Action Item report)

1:40	1. Conference fees	Adopt the proposed mail-in registration fee	Fulton
1:45	2. Webinar ideas	Discussion of topic ideas for webinar required to host as part of APA Monthly Webcasts	Trapp, Kansier
1:55	3. 2012 Workplan	Adopt APA MN workplan for 2012	Bernard
2:10	4. Legislative Committee workplan and budget	Approve 2012 workplan and budget for Legislative Committee	Patton, Mack
2:20	5. Legislative Education Coordinator Contract	Approve one year extension of contract for Legislative Education Coordinator	Patton, Mack
2:25	6. Newsletter layout	Approve proposed newsletter layout	Maze
2:35	7. 2012 meeting schedule	Approve APA MN 2012 meeting schedule – see below	Coleman
2:40	New Business requiring action from the Board		

Additional Agenda Items

2:50	District Representative Check-in	District Reps
3:00	Adjourn	Bernard

Upcoming Event:

The Program Committee has arranged a holiday party on Wednesday, December 14. The party will take place at Broadway Pizza in Minneapolis and will feature local singer and pianist Bjorn Briel.

Proposed 2012 Board meeting schedule:

January 20	May 18	September – with conference
March 16	July 20	November 16