

The following information was provided by APA MN Board Members, committee chairs, and liaisons for the June 15, 2011, Chapter Board meeting. Please review this report prior to the Board meeting. At the Board meeting the Chair will entertain clarifying questions and discussion of the items. The information presented here will not be restated at the Board meeting.

Reports submitted by: Chris Moates, Lyssa Leitner, Mark Grimes, Joe Hogeboom, Bob and Kate Garwood, Sam O’Connell, Crystal Paumen, Bruce Peterson, Gina Mitchell, Suzanne Rhees, Andy Gitzlaff, Jane Kansier, Rita Trapp, Chuck Froseth, Cindy Kirchoff, Peg and Otto Schmid, and Adam Fulton.

**1. APA MN Administrators – Peg and Otto Schmid**

The last two months we have focused on conference issues and materials--including editing the text for the brochure, getting information for the conference packets, conferring with the conference chairs, submitting materials to the website or the newsletter, etc. We also have honored many requests for mass emails to our members from some of our partner organizations, such as SLUC and GTS, and from our own membership.

**2. District activities including Certification Maintenance**

**i. NE – Chuck Froseth –**

<b>CM Activity</b>	<b>Date/Location</b>	<b>Number Attending</b>
CD DVD – Redevelopment & Revitalization For A New Era	6/16/2011 Mayors Reception Room of Duluth City Hall	11
<b>Upcoming Membership Activity</b>	<b>Topic</b>	<b>Date/Location</b>
Brown Bag – Sponsored by City of Duluth Planning Commission*	What Does the 2010 Census Mean to Duluth	July 15, 2011 Room 303 of Duluth City Hall
CD DVD	Ethics in Planning **	To Be Determined
<b>Other Important Non-membership Activities</b>		
1. City of Duluth Planning Commission sponsored “Citizen’s Guide to Planning” Brown Bag held on May 20, 2011. *		
2. Occasional Planners Get To Together May 18, 2011.*		
3. “5 Things to Consider in Revising our Zoning Code: A Case Study for Duluth” presented by City Planning Department with a presentation date of September 8, 2011. CM Credits applied for.		
4. CD – DVD on “Performance Measurement in Transportation Planning “ scheduled for October 20, 2011		

**ii. Central – Crystal Paumen –**

<b>CM Activity</b>	<b>Date/Location</b>	<b>Number Attending</b>
Design Guidelines for Small Towns and Rural Communities	6/7/2011	1

iii. **Metro – Andy Gitzlaff, Gina Mitchell, Suzanne Rhees –**

<b>CM Activity</b>	<b>Date/Location</b>	<b>Number Attending</b>
2010 Planning Law Review (1.5 credits)	SRF Consulting Group – 5/12	13
	Bolton & Menk – 5/18	13
	Cunningham Group – 5/24	11
Performance Measures in Transportation Planning (1.5 credits)	Cunningham Group – 5/24	?
	SRF Consulting Group – 6/9	7
	Bolton & Menk – 6/15	7
	Kimley-Horn – 6/22	8
<b>Other Important Non-membership Activities</b>		
Suzanne Rhees is continuing to work with Main Street Program Steering Committee		

iv. **SE – Chris Moates –**  
 No activity to report.

v. **SW – Bruce Peterson –**

<b>CM Activity</b>	<b>Date/Location</b>	<b>Number Attending</b>
Redev. And Revit. For a New Era	May 25, 2011—Willmar City Offices	2
<b>Other Important Non-membership Activities</b>		
Working with the Mid-MN Development Commission and Willmar Community Education and Recreation, the City recently completed a draft Trail and Pedestrian Plan. Adoption of the plan is scheduled for early August.		

3. **Student Director – Lyssa Leitner**

The students have nothing to report except for it is exciting to be done with school and working for the summer!

4. **Professional Development Officer Report – Jane Kansier and Rita Trapp -**

<b>CM Activity since last report</b>	<b>Date/Location</b>	<b>Number Attending</b>
May Brown Bag – Smart House Livable Communities Your Future	5/17 at U of M	15
<b>Upcoming CM Activity</b>	<b>Topic</b>	<b>Date/Location</b>
MnAPA Conference	Multiple	September in St. Cloud
<i>Current and former PDOs will be presenting an Ethics in the Round session at the conference</i>		
<b>Information from National APA regarding CM that may be of general interest</b>		
In May 2011, 10 Minnesota planners took AICP exam. 8 passed for a pass rate of 80%. Nationally the pass rate was 68% for 562 planners who took the exam. The next exam will be in November 2011.		

**5. Program Committee – Mark Grimes**

The Program Committee continues to host MnAPA brown bag events. On July 21, the Committee will host a brown bag presentation and tour of the former Brookdale Mall site. In August, we will be working on a presentation with “Envision Minnesota.”

We are working on a tour of the North Star Rail Line for our October event.

**6. Law and Planning Committee – Cynthia Kirchoff –**

As the chair of the Law and Planning Committee, Cynthia Kirchoff submitted a summary of the statutory amendments to city and county variance authority to the APA’s Planning and Environmental Law publication. The summary is scheduled to be published in the August issue.

On July 8, 2011, the Law and Planning Committee held its regular meeting. The discussion focused on the progress of the committee’s “A Guide to Local Planning” and an upcoming brown bag lunch on unfinished developments.

**7. Minnesota Design Team Liaison – Sam O’Connell –**

- Minnesota Design Team (MDT) is reviewing an application from the City of Howard Lake and will determine if a fall 2011 visit is a possibility.
- MDT will present a session at the MN APA conference focusing on planning experiences/techniques/methods and recovery efforts in Greater MN communities.
- MDT is actively seeking communities to apply for MDT 2012 visits. For more information contact Judith Van Dyne at vandyne@aia-mn.org.