

**MINNESOTA CHAPTER AMERICAN PLANNING ASSOCIATION  
BOARD MEETING**

**FRIDAY, JANUARY 9, 2009  
NOON-2 PM  
GRE CENTER  
ARBOR LAKES**

**Call to Order  
Introductions**

- |             |  |                |
|-------------|--|----------------|
| <b>I.</b>   | <b>Approval of Minutes for November, 2008</b>      | <b>Jochum</b>  |
| <b>II.</b>  | <b>Treasurer's Report</b>                          | <b>Bernard</b> |
| <b>III.</b> | <b>Installation of New Officers</b>                | <b>Braun</b>   |
| <b>IV.</b>  | <b>Committee Reports</b>                           |                |
|             | <b>A. Legislative</b>                              | <b>Mack</b>    |
|             | <b>B. Programs</b>                                 | <b>Schmid</b>  |
| <b>V.</b>   | <b>Old Business</b>                                |                |
|             | <b>A. Budget changes—all board members</b>         |                |
|             | <b>B. Appoint new PDO</b>                          | <b>Bernard</b> |
|             | <b>C. Appoint member to MPWA</b>                   | <b>Bernard</b> |
|             | <b>D. Purchase of additional CM CD's</b>           | <b>Garwood</b> |
|             | <b>E. Signing of License Agreement</b>             | <b>Garwood</b> |
|             | <b>F. Scheduling of Ethics CD's thru districts</b> | <b>Garwood</b> |
|             | <b>G. Presentation of CD's—emailing</b>            | <b>Garwood</b> |
|             | <b>H. National Conference</b>                      | <b>Braun</b>   |
|             | <b>I. Mini-conference 2009</b>                     | <b>Schmid</b>  |
|             | <b>J. Other</b>                                    |                |
| <b>V.</b>   | <b>New Business</b>                                |                |
|             | <b>A. Board meeting schedule for 2009</b>          | <b>Schmid</b>  |
|             | <b>B. Other committee appointments</b>             | <b>Bernard</b> |
|             | <b>C. Newsletter article submission list</b>       | <b>Bernard</b> |
|             | <b>D. Other</b>                                    |                |

**VI. District and Representative Reports**

**Miscellaneous**

**Adjournment**

**See next page.**

## **Old Business—**

**Article submission list—Lance is assigning months for each Board member to submit an article for the newsletter. If you have a preference of months, please let him know before the meeting, so he can get that list done**

**Budget—If anyone has any changes or requests for the budget, please bring these items along to the meeting.**

**Legislative Committee—The committee has an update of where they are at this time in relation to hiring someone to follow the legislation. They also have worked with the Brown Bag lunch schedule, to hold an event in March.**

**Mini-conference—As decided at the last Board meeting, a new contract is available for the mini-conference in Sept. The Board can discuss the changes in the contract, and then it can be signed. Another room, for 2 possible sessions simultaneously, has been added, along with a room for an early evening event. At this time, no decision has been made regarding a possible chair or co-chairs for this event.**

**Meeting schedule—bring your calendars, as we need to set the meeting dates for the rest of the year.**

**National conference—Carolyn will provide the Board with an update for the national conference. Hopefully, everyone has some time to help with any events, as needed.**

**PDO items—Kate has a number of items to discuss. The Board needs to pay the licensing fee for new CD's, to circulate among the districts; a new schedule needs to be set to circulate all of the CD's; a decision needs to be made how best to advertise and notify members of these CD events.**