

MINNESOTA CHAPTER AMERICAN PLANNING ASSOCIATION

BOARD MEETING

February 20, 2009

12:00 p.m. – 2:00 p.m.

Great River Energy

12300 Elm Creek Blvd. N., Maple Grove, MN 55369

AGENDA

Please review meeting materials prior to the Board meeting, particularly information only items since these will not be presented individually.

12:00	Call to order, Introductions, and Quorum check	Bernard
12:05	Approval of Agenda	Bernard
12:10	Approval of Minutes from January 9 th , 2009 Chapter Board meeting	Coleman
12:15	Information items – Clarification and discussion of written reports submitted by Board members	Bernard
12:25	Treasurer’s Report	Fulton

Items Requiring Board Action

Type of Action Requested

	Items Requiring Board Action	Type of Action Requested	
12:30	1. Mini-conference – Share key points and brainstorm session ideas	Input from Board members on potential topics and speakers	Mitchell, Rosenfeld
12:45	2. 2009 Chapter Work Plan	Approval of 2009 Work Plan	Bernard
1:10	3. 2009 Membership and Outreach Committee Work Plan and budget request	Approval of 2009 Work Plan and budget request - \$3,500	Powers
1:25	4. No charges for CM credits at Brown Bags	Approval of motion stating no charges	Grimes, Schmid
1:30	5. 2011 Chapter Conference Site	Approval to solicit bids from other sites	Schmid
1:35	6. Contract for Legislative Education Coordinator Services	Authorization for President and V.P. to sign contract	Coleman
1:40	7. Access to e-mail list for CM CD courses	Approval to share e-mail list with consulting firms for this purpose	Garwood
1:45	8. Mentor program materials	Approval of draft materials	Yuen
1:50	New Business requiring action from the Board		Any member
2:00	Adjourn		Bernard

Upcoming Meetings to note

Friday, March 20	12:00–2:00	Chapter Board meeting	
Wednesday, March 25	9-3	Planner’s Day at the Capitol	
Friday, April 17	12:00–2:00	Chapter Board meeting	
April 25-29		APA National Conference	
Friday, May 15	12:00–2:00	Chapter Board meeting	
Late May??		Annual Chapter Board Retreat	
Friday, June 19	12:00–2:00	Chapter Board meeting	
September 17-18		MnAPA Mini-Conference	Northland Inn, Brooklyn Park