

MINNESOTA CHAPTER AMERICAN PLANNING ASSOCIATION - BOARD MEETING

March 20, 2009

12:00 p.m. – 2:00 p.m.

Great River Energy, 12300 Elm Creek Blvd. N., Maple Grove, MN 55369

AGENDA

Please review meeting materials prior to the Board meeting, particularly information only items since these will not be presented individually.

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| 12:00 | Call to order, Introductions, and Quorum check | Bernard |
| 12:05 | Approval of Agenda | Bernard |
| 12:10 | Approval of Minutes from February 20 th , 2009 Chapter Board meeting | Coleman |
| 12:15 | Information items – Clarification and discussion of written reports submitted by Board members | Bernard |
| 12:20 | Treasurer's Report | Fulton |
| 12:25 | Mini-conference update – See Information Items report | Mitchell, Rosenfeld |
| 12:35 | National conference update, including financial update | Bernard |
| 12:45 | Report on membership numbers | Bernard |

Items Requiring Board Action

Type of Action Requested

| | Items Requiring Board Action | Type of Action Requested | |
|-------|--|---|------------|
| 12:50 | 1. Liability insurance for the Chapter | Approval to obtain liability insurance | Bernard |
| 12:55 | 2. Mentor Program disbursement | Approve funds for MnAPA Mentor Program Kickoff on May 1 st , 2009 at Happy Gnome in St. Paul. | Yuen |
| 1:00 | 3. 2011 Chapter Conference | Approve St. Cloud, rather than Moorhead, as the site for the 2011 state conference | Schmid |
| 1:10 | 4. Mileage reimbursement | Approve setting the MnAPA mileage reimbursement rate at the current rate set by the Internal Revenue Service (US Treasury Department) as amended from time to time. | Fulton |
| 1:15 | 5. Technology Committee - website | Brainstorm ideas for improving the MnAPA website; Approve budget line item | Darrow |
| 1:30 | 6. Membership Committee | Approve District Reps as membership committee members | Powers |
| 1:35 | Work plan check-in | | Bernard |
| 1:50 | New Business requiring action from the Board | | Any member |
| 2:00 | Adjourn | | Bernard |

Upcoming Meetings to note

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|---------------------|------------|------------------------------|------------------------------|
| Wednesday, March 25 | 9-3 | Planner's Day at the Capitol | |
| Friday, April 17 | 12:00–2:00 | Chapter Board meeting | |
| April 25-29 | | APA National Conference | |
| Friday, May 15 | 12:00–2:00 | Chapter Board meeting | |
| Friday, June 19 | ?? | Annual Chapter Board Retreat | Mankato City Hall |
| September 17-18 | | MnAPA Mini-Conference | Northland Inn, Brooklyn Park |